

Graduate and Postdoctoral Studies 2016 Succeed! Workshop Series

## **Professional Communication**

Andrew Tessmer, Assistant Director, Career Development

Description: Written correspondence can leave a lasting impression on future employers and collaborators. Ensure yours is a positive impression by learning to write professional emails, LinkedIn connection messages and more.

When: Wednesday, Sept. 28, 2016

What time: 4:00- 5:00 PM

Where: 309 Sewall Hall

**Registration is required.** 



To register, please scan the QR code or visit: graduate.rice.edu/succeedregistration

**Refreshments will be served** 



